

Board Quarterly Report Q4 2023/24

Presented by

Leanne Terry and Krysta Cameron



**Waterloo Region
Nurse Practitioner-Led Clinic**

WRNPLC in Action

We completed 265 new intakes across sites.

Other services in Q4

- IUD insertions-16
- Smoking Cessation – 21
- Minor dermatology procedures-6
- Foot Care- 69
- Home Visits- 2
- RPN PAPS-93
- Spirometry- 17



Waterloo Region
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OHT (Ontario Health Team) Update

CND (Cambridge and North Dumfries)

- Leanne on steering committee.
- Continue to participate in C-MAC planning/updates

KW4

- Krysta participating in Primary Care Network development committee,
- Leanne on digital health reference group, signatories' group and strategic planning working group
- Final Strat Plan Draft has been approved
- Meeting regularly with OHT leadership to consult and collaborate in design of Kitchener expansion project

Krysta on **OH West** Primary Care Advisory Council

Quality Improvement

- HQO Quality Improvement plan submitted
- SuperUser EMR group meeting to support and identify opportunities to increase efficiencies
- We will be trialling an “autoscribe” software that uses AI to support with clinical documentation. These technologies can decrease administrative time spent on charting and increase access in the long run. The hope is that our experience with this trial can be leveraged to request funding to support its ongoing use



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Management Report

- Full time Social Work position at Water St. has been filled
- Expansion dollars allowed us to bring our clinical pharmacist from 0.5 to 1.0 fte (her accepting the full-time position is a huge win for us!!)
- Have hired almost all staff for our expansion project- to start May 13
 - We are still recruiting for a 0.5 Dietitian and full time NP (0.5 RAAM and 0.5 primary care)
- The team had an early start to “Earth Week” by spending some of our staff meeting time cleaning up our neighborhoods

Of note:

- ***May 6- audit underway,***
- ***May 15- EOI Implementation plan due,***
- ***May 15- preliminary data report for EOI due,***
- ***June 3- Annual Operating Plan due,***
- ***June 15- initial monthly aggregate data report for EOI due,***



Human Resources

Position	OH Funded	OH funding through TPA	EOI FTE	Total funded (*current for Q4)
Administrative Lead	1			*1
Clinical Lead	1			*1
NP	8.5	2.6	2.5	13.6 (*11.1)
RPN	3		1	4 (*3)
Pharmacy	0.5		0.5	1 (*0.5)
Social Work	2			*2
Registered Dietitian			0.5	0.5
Clinic Coordinator	0.5			*0.5
Admin Assistant	1			*1
MOA (Medical Office Assistant)	3.5	1.25	1.5	6.25 (*4.75)
Total Q4*	21	3.85	6	30.85 (*24.85)